

**Alberta Public Library Administrator's Council**  
**April 16, 2015**  
**Airdrie Public Library**  
**Minutes**

**11 a.m. TOUR**

**Present**

Peter Bailey (St. Albert)  
Carley Binder (Blackfalds)  
Kerry Anderson (Public Library Services Branch (PLSB))  
Diana Davidson (PLSB)  
Kim Johnson (PLSB)  
Ken Feser (PLSB)  
Deb Cryderman (Camrose)  
Maureen Curry (Grande Prairie)  
Janine Jevne (Airdrie)  
Kelly Kirkpatrick (Airdrie)  
Jean Keetch (Rimbey)  
David Larsen (Fort Saskatchewan)  
Rhonda O'Neill (Parkland Regional Library)  
Shelley Ross (Medicine Hat) (Secretary)  
Sharon Siga (Strathcona County Library) (Chair)  
Allison Stewart (Stony Plain)  
Caroline Vandriel (Sylvan Lake)  
Stacey Wenger (Fort Saskatchewan)  
Christina Wilson (Red Deer)  
Mary Zazelenchuk (Stettler)  
Matthew Barabash (Innisfail)  
Maureen Penn (Lac La Biche)  
Kathy Gardiner (Parkland County)  
Emily Hollinghead (Drumheller)  
Jessie Bach (Marigold)  
Laura Taylor (Marigold)  
Peter Bailey (St. Albert)

1. **Call to Order:** called the meeting to order at 11:48 a.m.

2. **Approval of Agenda**

Addition of 5.2 Election of Treasurer

MOTION: Moved by Carley Binder that the Agenda be approved as amended.  
CARRIED

3. **Approval of Minutes from November 20, 2014 Meeting**

MOTION: Moved by Deb Cryderman that the minutes of the November 20, 2014 meeting be approved. CARRIED.

#### 4. **Review Status of Action Item List**

- Action 1: have staff report on staff side of APLAC list-serv, Tammy Svenningson, carried forward
- Action 2: Janine sent the funding request and PLSB kindly granted \$2,000 towards pre-conference; completed.
- Action 3: Rhonda has the website login and will get started, carried forward.
- Action 4: Treasurer Responsibilities will have to be reassigned again.
- Action 5: Sharon reported on item by list serve, no further action needed.
- Action 6: Item carried forward for Christina Wilson. Carried forward.
- Action 7: Allison completed survey of libraries membership fees. Complete.

#### 5. **Treasurer's Report**

5.1 **Financial Report** – Maureen Curry moved that APLAC approve the financial report as circulated. CARRIED

5.2 **Election of Treasurer.** First call for nominations, Shelley Ross nominated Mary Zazelenchuk, second call, third call. Deb Cryderman moved that nominations cease. CARRIED. Mary Zazelenchuk appointed the new APLAC treasurer.

Motion: That George Hawtin be removed as an APLAC signing authority. Moved by Allison Stewart, CARRIED

Motion: That Mary Zazelenchuk be added as an APLAC signing authority. Moved by Allison Stewart, CARRIED

Motion: To confirm that remaining signing authorities for APLAC are Sharon Siga and Shelley Ross. Moved by Maureen Penn, CARRIED

Action Item: Sharon to ask George to send financial records to Mary and help sort out signing authority change.

#### 6. **Update: Public Library Services Branch:**

The entire group expressed a great deal of appreciation for the use of newer population figures and increases to the per capita grant. Many thanks to PLSB for their support, both financial and in person. PLSB reminded us all to get our statistics and requests in soonest.

PLSB staff members provided updates on various programs.

Action Item: Allison to email membership fee survey to Ken Feser.

Action Item: Rhonda to explore updating membership fee info on APLAC website.

Action Item: Members to email comments regarding LibPass to Jen Anderson

[Adjourned for lunch; Peter Bailey joined meeting after lunch]

7. **Business Arising**

**7.1.ALC Pre-Conference Session for 2015**

There are still about 11 spaces available only because of a registration error. Please encourage any of your staff to attend this great workshop.

**7.2.Eliminating Billing between Libraries for Lost or Damaged Items**

Cost and time benefits seem to indicate it is not worth it. Action item will encourage broader discussion across and between regions.

Action Item: Maureen to talk to Peace, Sharon to talk to independent libraries, Maureen Penn to talk to Northern Lights, Shelley to talk to Shortgrass and Chinook Arch regionals to get their take on it.

8. **New Business**

**8.1.Serving the Print Disabled**

See p. 20 of meeting package re: copyright laws and agreements

**8.2.Donate Records of our Society to the Provincial Archives**

Motion: That the Alberta Public Libraries Administrators Council donate its corporate records (including the records of the Alberta Public Libraries Directors Council from 1978-2006 the former name of our society) to the Provincial Archives of Alberta knowing that the records will then be the property of the Crown. Moved by Sharon Siga. CARRIED.

**8.3.Alberta Association of Library Technicians (AALT) Sponsorship Request**

Motion: That APLAC donate \$500 to AALT. Moved by Deb Cryderman, CARRIED.

Action Item: Rhonda and Sharon to communicate and send logo.

9. **Round Robin**

10. **Next Meeting** – Friday, August 21 in Lac La Biche will include AGM  
Thursday, November 19 in Camrose.

11. **Adjournment** – at 3:30 p.m. with warmest thanks to the Airdrie Public Library and Staff for hosting.